

**WASHINGTON BOARD OF REGISTRATION FOR
LANDSCAPE ARCHITECTS**

**Meeting Minutes
SPECIAL BOARD MEETING**

DATE: March 13, 2006

TIME: 9:30 a.m.

LOCATION: Department of Licensing
2000 4th Ave W, 2nd Floor
Olympia Washington

MEMBERS

PRESENT: Shane DeWald, Chair
Thomas Sherry, Vice Chair
James Yap, Secretary
Clyde Haase, Member

STAFF

PRESENT: Joe Vincent Jr., Administrator
Elizabeth Stancil, Secretary Administrative

OPEN SESSION

1. Call to Order

The meeting of the Landscape Architect Registration Board was called to order at 9.38 a.m.

1.1. Introduction of visitors

Bob Berger, License number 122

Brett Lorentson was introduced. He is the new Management Analyst with the Design Section.

1.2. Order of Agenda

1.2.1. Discussion on new agenda format

No business

1.3. Approval of Action Items and Minutes, November 17, 2005 Meeting

MOTION: It was moved by Mr. Sherry and seconded by Mr. Yap to approve the action items and minutes from the November meeting. Motion passed.

1.4. Review of Communications

The Board reviewed the communication materials provided in their meeting packets.

2. Hearings/Rule Adoptions/BAP Appeals/Public Presentations

No business

CLOSED / EXECUTIVE SESSION

3. Complaints / Investigations

No business

4. Legal Issues and / or Deliberation

No business

OPEN SESSION

5. Disciplinary & Investigation Items

5.1. Action on proposed Board Orders/Stipulations

No business

5.2. Action on complaints/investigations

No business

5.3. Staff report on hearings schedule

No business

6. Assistant Attorney General's Report

6.1. Review of Model Ethics Rules Memorandum

Ms. Lantz provided the Board with a memorandum but was not able to attend the board meeting. Mr. Vincent explained that an issue was raised regarding members of regulatory Boards having financial relationships, as in consulting, with the regulated professions as part of the ethics training that took place in October. The Executive Ethics Board recommends adoption of rules to address the issue and has developed model rules that regulatory Boards can use. Ms. Lantz stated that adoption and application of the rules are the best defense against potential ethical questions surrounding business relationships between Board members and licensees.

MOTION: Mr. Sherry moved and Mr. Haase seconded to adopt model rules #2 and 3, subject to approval of the second draft at our April meeting. Motion

passed.

ACTION: The Board will draft specific examples as they pertain to the Landscape Architects and forward them to Mr. Vincent.

ACTION: Board staff will prepare the draft of model rules #2 and 3 to be sent for review at least two weeks prior to the next board meeting, April 20, 2006.

7. Committee Reports

7.1. Practice Act Committee

7.1.1. Discussion of Draft Action Plan

In response to the Board's motion in November directing the DOL to develop a plan for administration of 18.96 RCW (The Law Relating to *Landscape Architects*) with emphasis on language in 18.96.010 *Evidence of qualifications required*, Joe Vincent brought forward historical information regarding the current interpretation and current practices applied in the administration of 18.96 RCW. The Board also heard oral testimony from visitor Bob Berger, a participant in the original legislative process resulting in RCW 18.96. The testimony described efforts to pass a practice act and the negotiations that resulted in the passage of the current act intended, at that time, to be limited to a title act. DOL also provided a summation of DOL investigation and enforcement activity.

In light of the above information, Mr. Vincent explained DOL's response to the Board's motion. The DOL position is that there is no clear evidence that change to administration as a practice is required to protect the public health, safety and welfare. Additionally, Mr. Vincent conveyed the current DOL administration's position that enforcement of the act as a title act only is consistent with the original legislative intent. Accordingly, the DOL will maintain its current practice in administration of the law.

MOTION: Mr. Sherry moved and Mr. Haase seconded to communicate the outcome of the Board and DOL discussion regarding the Department of Licensing's decision to continue its current administration of the law as a **Title Act**. Motion passed.

ACTION: Ms. DeWald volunteered to draft a letter to be mailed to the stakeholders. She asked that Mr. Berger email something to her and Mr. Vincent regarding the history of the title and practice acts to be included in the draft. She will send the draft letter to Mr. Vincent for review.

7.1.2. Work Session on rule amendments

A work session was held to review and propose changes to rules or WACs.

ACTION: Staff will package the draft of rules as a proposal and provide to Board members before the next meeting. Each Board member will need to review these rules and be prepared to give an approval or disapproval at the next board meeting.

8. Board Executive's Report

8.1. Board Operations

8.1.1. Statistics

Tabled

8.2. Administrative Matters/Legislation

8.2.1. Board staffing changes

Tabled

8.3. Business and Professions Division

Tabled

8.4. Department of Licensing

Tabled

8.5. Financial Report

Tabled

8.6. Board / Staff Travel

8.6.1. Pending requests

Tabled

8.7. Review of applications approved for licensure

Tabled

8.8. Other items

Tabled

9. Old Business

9.1. CLARB Examination Administration

Tabled

9.2. Newsletter

Tabled

9.3. Report on Governor's Conference for Board's and Commissions

Tabled

10. New Business

- 10.1. CLARB Spring Meeting Report, February 24-25, 2006, St. Louis Missouri

Tabled

11. Other Business

- 11.1. Action items from this meeting

The Board reviewed the action items from this meeting.

ACTION: The Board will include in the next newsletter that we are saving applicants \$145 by administering the exam rather than having CLARB administer their exams.

- 11.2. Agenda items for next meeting

The tabled items from this meeting will be on the agenda for the meeting in April.

- 11.3. Any other business

Ms. DeWald asked that Board staff to restrict the agenda to only those items with known business.

ACTION: Ms. Stancil will provide Mr. Haase with a 2006 calendar and name plate.

12. Adjournment

Ms. DeWald adjourned the meeting at 2:56 pm.

Submitted by:

Joe Vincent Jr., Administrator

Date _____

Approved by:

Shane DeWald, Board Chair

Date _____